

NATIONAL CONFERENCE OF BAR EXAMINERS (NCBE)

Request for Preparation of a Character Report

Fee Schedule

DATE: _____

APPLICANT NAME: _____
First Middle Last

APPLICANT EMAIL: _____ NCBE NUMBER: N _____

IF YOU HAVE PREVIOUSLY APPLIED TO THE BAR OF ANY OTHER JURISDICTION (AS A LAW STUDENT REGISTRANT OR FOR ADMISSION) YOU MUST:

1. Select the applicable Fee Category below.
2. Submit a check made payable to NCBE or credit card payment information below for the fee indicated.
3. Send this Fee Schedule (Request for Preparation of Character Report) form and payment to:

Alabama State Bar
 Attn: Admissions Office
 P.O. Box 671
 Montgomery, AL 36101

FEE CATEGORY	DESCRIPTION	
<input type="checkbox"/> II: FIRST BAR ADMISSION \$355		→ You are applying to take a bar examination and your JD was awarded less than 1 year before the application is received by NCBE AND you have not been admitted to the practice of law in any jurisdiction at the time application is received.
<input type="checkbox"/> III: ATTORNEY/BAR ADMISSION \$500		→ You are authorized to practice law or your application is received at NCBE more than one year after your JD was awarded.
<input type="checkbox"/> IV: FOREIGN-EDUCATED <i>OR</i> FOREIGN-LICENSED ATTORNEY \$875		→ Your first law degree was not obtained in the United States, regardless of whether a subsequent U.S. law degree was conferred; OR you have ever been authorized to practice law in a foreign country.
V: SUPPLEMENTAL (<i>see fees below</i>)	CONDITIONS	→ You may be eligible for a reduced fee if NCBE has completed a character report for you in the last four years. Completion of a new application (by answering all questions again) is required.
<input type="checkbox"/> V(a): SUPPLEMENTAL \$225		→ The completed report was prepared for a different jurisdiction.
<input type="checkbox"/> V(b): SUPPLEMENTAL \$105		→ The completed report was prepared for the same jurisdiction.
<input type="checkbox"/> V(c): SUPPLEMENTAL \$400		→ The completed report was prepared for a category IV foreign educated or licensed applicant.

METHOD OF PAYMENTPayments may take up to 60 days for processing. Please do not call unless 60 days has passed.****

Payment (check or money order payable to NCBE) is enclosed. A returned check is subject to a \$25 fee.

Charge fee to my:

Name on card _____

Billing address _____

City _____ State _____ Zip _____ Telephone () _____

Country _____ Province _____

Credit Card# - - - Expiration Date -

Signature _____

(required for credit card payment)

Note: If you request a refund for any reason after submitting your application, a processing fee will be retained. Once NCBE has generated correspondence on your application, the entire fee is nonrefundable. In addition to the processing fee, NCBE reserves the right to pass along the cost of obtaining records in conjunction with this application.